



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

*REVISED 05-03-2021

TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: April 28, 2021
SUBJECT: JEFFERSON COUNTY Meetings – Week of May 3, 2021

Monday May 3, 2021	Parks Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Tuesday May 4, 2021	No Scheduled County Meetings		
Wednesday May 5, 2021	Building and Grounds Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Jury Trial & Courthouse Operational Plan Committee	11:00 a.m.	Videoconference
Thursday May 6, 2021	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday May 7, 2021	*WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Videoconference OR Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
Saturday May 8, 2021	No Scheduled County Meetings		
Sunday May 9, 2021	No Scheduled County Meetings		

Parks Committee
Agenda Jefferson County

Date: Monday, May 3, 2021
Time: 9:00 a.m.

Committee Members: Walt Christensen, Greg David, Jeff Johns, Mike Kelly, Jeff Smith

Videoconference OR
Jefferson County Courthouse
311 S. Center Ave, Rm 205
Jefferson, WI 53549

Join Zoom Meeting

<https://zoom.us/j/99587095043?pwd=VW96SVhDVUxLdm9DV0VXQ3UvckpPdZ09>

Meeting ID: 995 8709 5043

Passcode: 095563

Dial by your location
+1 312 626 6799

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for April 4, 2021
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Resolution to authorize a Stewardship Grant Application for Repair of the Glacial River Trail South of Fort Atkinson.
9. Discussion and Possible Action on Resolution to authorize a Stewardship Grant Application for Design, Engineering, Construction of Phase II.2 of the Interurban Trail (Watertown to Oconomowoc).
10. Discussion and Possible Action on Resolution to authorize a Stewardship Grant Application for Paving of Phase I.1 of the Interurban Trail (Watertown to Oconomowoc).
11. Discussion and Possible Action on Resolution to authorize a Stewardship Grant Application for Paddle Access Improvement at Burnt Village County Park.
12. Discussion on Development of a Green Space Buffer for the DeYoung Neighborhood Development East of the Garman Nature Preserve.
13. Update and Discussion on Interurban Trail – Status Update.
14. Update and Discussion on Volunteer Projects in Jefferson County Parks.
15. Update and Discussion on Annual Fundraising – Brew with a View (Tentative Dates, Possible Restrictions, Fund Raising).
16. Discussion and possible action on creating a Flood Mitigation Property Land Use Policy
17. Discussion on 2021 Parks Department Budget.
18. Next scheduled meeting: June 7, 2021
July 6, 2021
19. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

AGENDA

Videoconference

Or

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Wednesday, May 5, 2021
9:00 a.m.

Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the March 3, 2021 Building and Grounds Committee meeting minutes
8. Update on South Campus Projects.
9. Discussion and Possible action on Scope of Work for Courthouse/Sheriff Building Design Services Project
10. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
11. Discuss future meeting schedule. Next scheduled meeting date – June 2, 2021 – 9:00 a.m.
12. Discuss potential agenda items for the Committee's next meeting
13. Adjourn

*Register in advance for this meeting:

<https://zoom.us/meeting/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, May 5, 2021
11:00 a.m.
(Zoom)

Agenda

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from April 7, 2021 meeting.
5. Public comment.
6. Jury Trials / courtrooms (CDC: June 1, majority will be vaccinated.)
7. More vaccinations. Do protocols need to be modified?
8. Public access to court proceedings / open court / Dacast / broadcasting.
9. Public access to courthouse.
 - a. Can we ask if vaccinated?
10. Future meeting dates (Zoom):

June 2, 2021	11:00 a.m.
July 7, 2021	11:00 a.m.
11. Future agenda items.
12. Adjourn.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse

311 S. Center Avenue, Room 205
Jefferson, WI 53549

Date: Thursday May 6, 2021

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell (Secretary); Rinard, Amy; Jaeckel, George (Vice Chair);
Nelán, Conor

Register in advance for this meeting:

https://zoom.us/meeting/register/tJMocuCvpi4vHdbpKQyglAcWm_rKSxeOauzu

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for April 8, 2021
6. Communications
7. Public comment Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on budget adjustment for Drug Free Community Grant
9. Discussion and possible action on budget adjustment for Health Department for ongoing COVID-19 response activities
10. Discussion and possible action on accepting grant funds from the Wisconsin Department of Health Services for COVID-19 vaccination outreach
11. Discussion and possible action on County Library Funding Formula
12. Discussion and possible action on contingency transfer for legal fees associated with liquid natural gas storage project
13. Discussion and possible action on investment of America Rescue Plan Act funding
14. Discussion and possible action 2022 budget
15. Discussion and possible action on funding for potential improvements to Courthouse, Sheriff's complex and jail
16. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
18. Reconvene in open session for action on closed session items if necessary
19. Discussion and possible action on 2021 projections of budget vs. actual revenues and expenditures
20. Review of the financial statements and department update for March 2021-Finance Department
21. Review of the financial statements and department update for March 2021-Treasurer's Office
22. Review of the financial statements and department update for March 2021-Child Support
23. Update on contingency fund balance
24. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
25. Set future meeting schedule, next meeting date, and possible agenda items
26. Review of invoices
27. Adjourn

Next scheduled meetings: Tuesday, June 8, 2021 (Regular Meeting)
Thursday, July 8, 2021 (Regular Meeting)
Thursday, August 5, 2021 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, May 7th, 2021 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, May 7th, 2021 @ 10 AM

Online and by Phone via ZOOM

<https://zoom.us/j/91216528011?pwd=b0c0STdkMGMwbGRQUWhXcHV0ZGNMz09>

Meeting ID: 912 1652 8011

Passcode: 725079

Join by Phone: 1 (312) 626-6799

Meeting ID: 912 1652 8011

Passcode: 725079

WRRTC's Schedule of Meetings:

2021
January 8 th
February 5 th
March 5 th
April 9 th
May 7 th
June 4 th
July 9 th
August 6 th
September 10 th
October 8 th
November 5 th
December 10 th

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

Wisconsin River Rail Transit Commission

Meeting - Friday, May 7th, 2021 @ 10 AM

Online Meeting via Zoom

1. 10:00 AM *10 minutes estimated | Action Items*
Call to Order – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matt Honer, Admin.
3. Action Item. **Certification of Meeting’s Public Notice** – Noticed by Admin.
4. Action Item. **Approval of Agenda** – Prepared by Admin.
5. Action Item. **Approval of draft April 2021 Meeting Minutes**
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

8. *10 minutes estimated | Update and Action Items*
WRRTC Financial Report – Jeff Huttenburg, Treasurer.
 - Treasurer’s Report.
 - Payment of Bills.
 - Payment of Illinois Taxes.

9. *10 minutes estimated | Update*
Wisconsin & Southern Railroad’s Report on Operations – Ken Lucht and Roger Schaalma, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Issues/ Topics
 - Update on Business Development

10. *10 minutes estimated | Update*
WisDOT Report – Lisa Stern, WisDOT
 - Update on Property Issues
 - Other Issues/Topics
 - Update on Grant Funding and Projects

11. *5 minutes estimated | Update*
WRRTC Communications and Administrator’s Report – Honer, Admin.
 - Communications
 - Project Updates

12. *15 minutes estimated | Action Item*
Discussion and Possible Action on Private Crossing Policy – Honer, Huttenburg.

13. *10 minutes estimated | Action Item*
Discussion and Possible Action on future in-person Commission meetings – Sweeney, Chair.

14. Action Item. **Adjournment**